**DRAFT JHS PTO Meeting**

**December 5, 2019**

**Members Present:** Suzanne Ritchie, Marty Dolde, Tracy Walker, Tracy Mertes, Staci Randall, Andrea Gallimore, Laura Kacer

Meeting called to order by President Suzanne Ritchie at 7:02 pm

**Welcome** – President

* Introductions

**Update from Superintendent Laura Kacer**

* Moved into new District Office and had the open house last week
* Property on Merle Hay Road is for sale; thought there was an interested buyer but that fell through
* Four new Board members; said goodbye to 34 collective years of Board experience
* You can livestream the Board meetings – quick links on the website
* Laura received the number of livestream hits and then of people who went back to watch the event
* Working on the strategic plan; 3-5 year plan
  + Identified areas of focus:
    - Student Growth and Achievement
    - Equity
    - Improve Community Engagement
    - Employee Excellence (about 1,000 employees and 500 are teachers)
    - Fiscal Responsibility
  + Taking the focus area to staff and getting feedback, as well as taking this to community members
* Finalized certified enrollment – we are +48.05 students
* Sent a survey to students to see if they were interested in a Future Farmers of America (FFA) program; discussions are happening with Dallas Center Grimes about potentially partnering with their FFA program
  + Could start with horticulture programs because JHS already has a greenhouse
* New grading is a work in progress and keep providing feedback; getting feedback from teachers, students, and parents
  + Question: Are they tracking how students are doing in certain classes?
  + Response: This was done before the change was made

**Update on JHS** – report from Principal Woods

* Pancakes with Santa sponsored by the NHS is this Saturday
* Soup supper on Friday at the basketball game
* Teachers working with Liz to get their grants ordered
* Counselors are working on course selection handbook and course selections
* JHS offices closed periodically during the holidays; will reopen on Jan. 2, 2020

**Secretary Report** – Minutes from November 7, 2019 meeting

* November minutes reviewed
* Motion to approve by Staci Randall
* Second by Tracy Walker
* Motion carried

**Treasurer Report**

* Treasurer report reviewed by Tracy Walker
* Motion to approve the Treasurer’s report by Marty Dolde
* Second by Andrea Gallimore
* Motion carried
* Tracy Walker provided a recap of the JHS PTO teacher grants that were provided
* Tracy Walker provided certificates to the teachers who received a grant

**Old Business/ Committee Reports**

* Fall Conference Meal and Snack Trolley – Andrea Gallimore
  + Thursday: Had Food Services provide lasagna, breadsticks and salad; parents provided desserts
  + Silver Cord students assisted with the dinner
  + Tuesday: Had snacks/desserts for the teachers
  + Sliver Cord students pushed the cart around
    - A lot of leftover chips, but they enjoyed the popcorn
  + Andrea has lined up Texas Roadhouse for Spring (pulled pork)
    - Monetary donations won’t be needed for February Conference Meal
* Staff Appreciation Report – November Mailbox Treat
  + “Berry thankful” for our wonderful JHS Staff! (Fruit Snacks)
* Staff Cookie Walk – Tuesday, Dec. 17 managed by Staci Randall
  + Went on Facebook once and one email
  + 95 dozen so far, would like 310 dozen
  + Will ask Liz to send out another email on Tuesday
  + Scheduled post to go out on Facebook again
  + Andrea will provide non-sweet snacks
  + Liz provided a staff list to Staci
  + Staci is working on the volunteer list
  + Hours: 7 a.m. until 3:30 p.m.
    - Drop off is from 7 – 10 a.m.
  + Next week Staci will send the formal email invite to Liz to send to the teachers
  + Stop and Smell the Flowers Bakery is available for cookie orders
  + Staci got clamshells and gloves ($39 that she will donate)
  + Staci is talking about how to handle the teachers who are at the Youth Homes with others
    - The staff directory is not updated yet
* PTO Website – Staci Randall
  + Scheduled posts for the grants with photos of the certificates (one a day)
  + Fixed the mobile app (some things were not showing up)
  + Took down the Spirit Wear
  + Link went up for the Giving Tuesday and will leave it up through the rest of the calendar year

**New Business**

* None

**Adjournment**

* Motion to adjourn by Staci Randall
* Second by Andrea Gallimore
* Motion carried. Meeting adjourned at 8:04 p.m.

*Respectfully submitted by Tracy Mertes, Secretary*